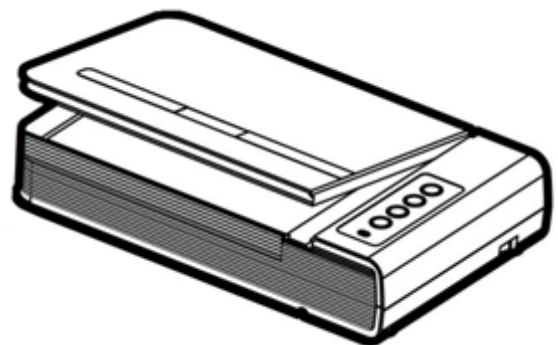




# Scanner User's Guide OpticBook



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## **Copyright**

The scanning of certain documents, for example checks, bank notes, I.D. cards, government bonds, or public documents, may be prohibited by law and/or subject to criminal prosecution. We recommend you to be responsible and respectful of the copyrights laws when you are scanning books, magazines, journals and other materials.

## **Environmental Information**

Recycle or disposal at end-of-life information, please ask local distributors or suppliers for recycle and disposal information. The product is designed and produced to achieve sustainable environmental improvement. We strive to produce products in compliance with global environmental standards. Please consult your local authorities for proper disposal.

The product packaging is recyclable.

Attention for recycling (For EU country only)

Protect your environment! This product should not be thrown into the household waste container. Please give it to the free collecting center in your community.

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# Introduction

Welcome to the world of Plustek scanners – the ultimate in computer imaging. Your new scanner will improve the professionalism of your day-to-day computing tasks by allowing you to input images and electronic text into your computer system.

Like all of our products, your new scanner is thoroughly tested and backed by our reputation for unsurpassed dependability and customer satisfaction.

Thank you for choosing us as your scanner supplier. We hope you will continue to turn to us for additional quality products as your computing needs and interests grow.

## How to Use This Guide

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This User's Guide provides instructions and illustrations on how to install and operate your scanner. This guide assumes the user is familiar with Apple macOS System. If this is not the case, we suggest you learn more about Apple macOS by referring to your Apple macOS manual before using your scanner.

The Introduction section of this manual describes the box contents and minimum computer requirements to use this scanner. Before you start installing your scanner, check the box contents to make sure all parts are included. If any items are damaged or missing, please contact the vendor where you purchased your scanner or our customer service directly.

Chapter I describes how to install scanner's software and connect the scanner to your computer. Note: The scanner connects to your computer through the Universal Serial Bus (USB). If your computer does not support USB technology, you will need to purchase a USB interface card to add USB capabilities to your computer, or buy and install USB connectors if your motherboard has USB capabilities. This guide assumes that your computer is USB-ready and has a free USB port.

Chapter II describes how to use, maintain and clean your scanner.

Appendix A contains the Specifications of the scanner you purchased.

Appendix B contains our limited warranty agreement and FCC statement concerning the product.

## Conventions of This Guide

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[XXX] — Represents commands or contents on your computer screen.

*Italic* — First use of an important term in a chapter.

**Bold** — Represents buttons on your scanner OR important notes.

## A Note about Icons

This guide uses the following icons to point out information that deserves special attention.



**Warning:** A procedure that must be followed carefully to prevent injury, or accidents.



**Attention:** Instructions that are important to remember and may prevent mistakes.



**Information:** Optional tips for your reference.

## Safety Precautions

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Before using this device, please read the following important information to eliminate or reduce any possibility of causing damage and personal injury.

1. Usage, the product is for indoor use in dry locations. Moisture condensation may occur inside this device and cause malfunction at these conditions:
  - when this device is moved directly from a cold to a warm location;
  - after a cold room is heated;
  - when this device is placed in a damp room.

To avoid the moisture condensation, you are recommended to follow the procedure:

- i. Seal this device in a plastic bag for it to adapt to room conditions.
  - ii. Wait for 1-2 hours before removing this device from the bag.
2. Do use the power adapter and USB cable provided with the scanner. Use of other power adapter and cables may lead to malfunction.
  3. Keep the space around the AC adapter clear in case you need to quickly unplug the AC adapter during emergencies.
  4. Damaged wire could cause fire or electrical shock. Keep the power cord straight and without being twisted, bended, or scraped.
  5. Unplug this device if you don't need to use for a certain period of time, such as, during night or long weekend, to avoid any risks of causing fire.
  6. Do not attempt to disassemble the scanner. There is danger of an electrical shock and opening your scanner will void your warranty.
  7. Be sure not to bump or knock the scanner glass as it is fragile and could break.

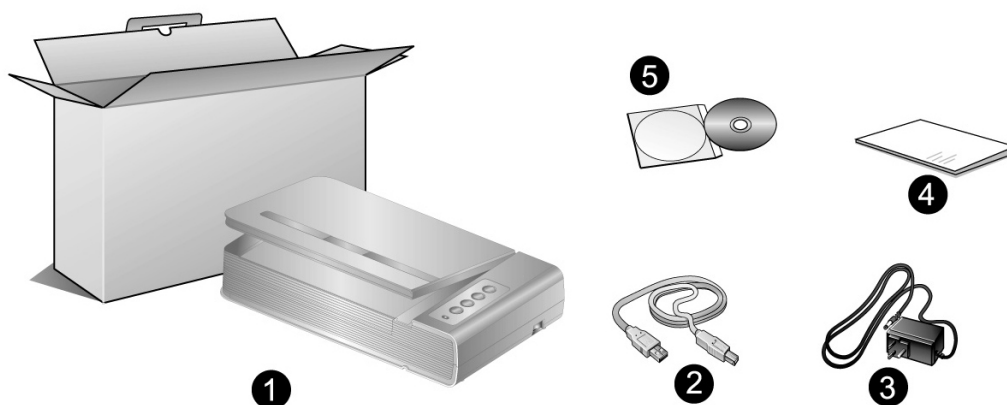
# Minimum System Requirements<sup>1</sup>

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- 2.0 GHz CPU processor or higher[1][2][3]  
[1]Windows Recommended: 2.8 GHz Intel® Core™ i5 Processor with 4 CPU Cores or higher  
[2]Support Mac INTEL and M1 based processor  
[3]Compatibility is not available with PowerPC
- 4 GB RAM minimum (Recommended: 8 GB or more)
- 6 GB of hard-disk space for program installation
- Display dimensions of 1024x768 or greater
- Operating System: macOS 10.12.x/ 10.13.x/ 10.14.x/ 10.15.x/ 11.x/ 12.x

## Box Contents<sup>2</sup>

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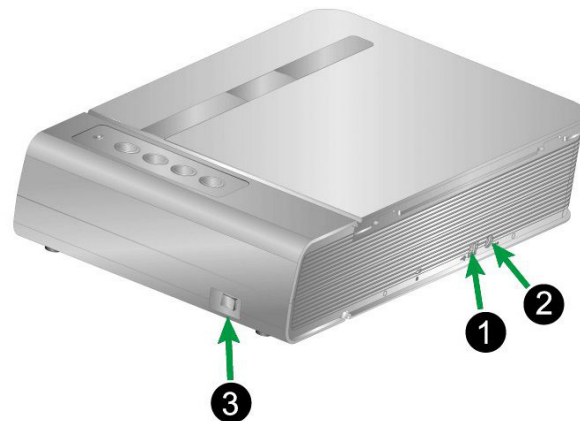
1. Scanner
2. USB Cable
3. Power Adapter
4. Quick Guide
5. Mac Set up/Application CD-ROM

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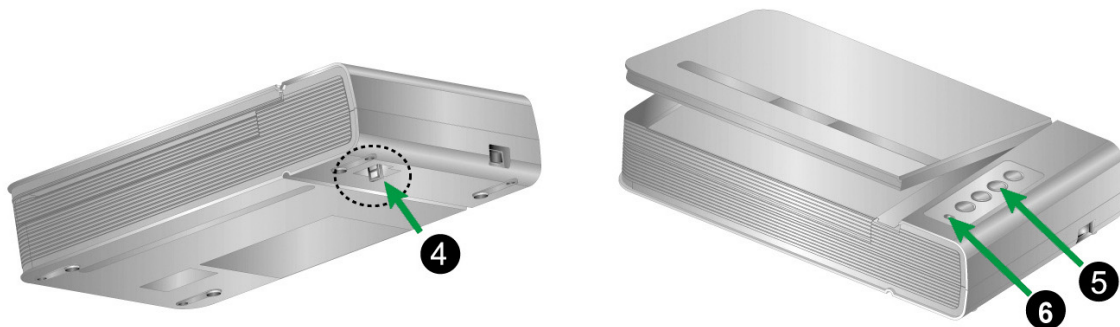
<sup>1</sup> Higher requirements might be needed when scanning or editing a large quantity of image data. The system requirements here are only a guideline, as in general the better the computer (motherboard, processor, hard disk, RAM, video graphic card), the better the results.

<sup>2</sup> Save the box and packing materials in case you need to transport this scanner in the future. The product packaging can be recycled.

# Scanner Overview



1. **USB Port:** It connects the scanner to a USB port on your computer by the included USB cable.
2. **Power Receptor:** It connects the scanner to a standard AC power outlet by the included power adapter.
3. **Power Switch:** Use this to turn the scanner ON or OFF.



4. **Scanner Lock:** It holds your scanner head in place during transportation.
5. **Scanner Buttons:** You may press the button to perform a predefined scanning task.
6. **Power LED:** It indicates the scanner status.

Light	Status
On	The scanner is turned on, ready to scan images.
Off	The scanner is off, either because the power is not turned on, or because the power cord is not properly plugged into an AC power outlet.

# Chapter I. Installing the Scanner

Before installing your scanner, please verify that you have all of the proper components. A list of the package contents is provided in the *Box Contents* section of this guide.

## Software Installation Requirements

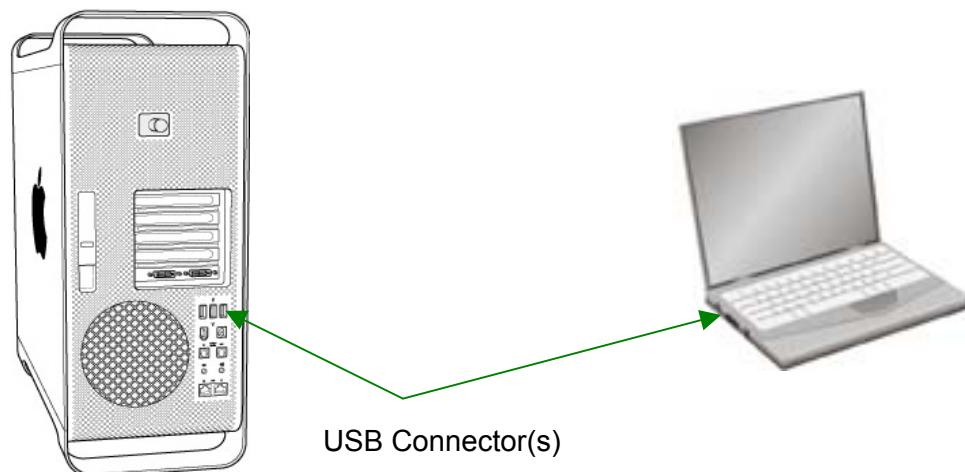
Your scanner comes with the scanner's driver and the Mac Pavilion software. All of these software applications use approximately 6 GB of hard disk space after they are installed into your computer. To ensure ample room for the installation, as well as for scanning and saving images, a minimum of 6 GB of hard disk space is recommended.

The USB scanner can only operate under the Apple macOS 10.12.x/ 10.13.x/ 10.14.x/ 10.15.x/ 11.x/ 12.x operating system.

## Hardware Requirements

This scanner connects to your computer through the Universal Serial Bus (USB), which supports hot Plug and Play. To determine whether your computer is USB-capable, you must check the rear of your PC to locate a USB jack that looks the same as the one pictured below. Note that on some computers, the USB port at the rear of the computer may be occupied and additional ports may be found on the monitor or keyboard. If you are having trouble in locating the USB port on your computer, please refer to the hardware manual that came with your computer.

Upon examination, you should find one or two rectangular USB ports, which usually appear as shown below.



If you don't find such USB ports on your computer, then you need to purchase a certified USB interface card to add USB capabilities to your computer.

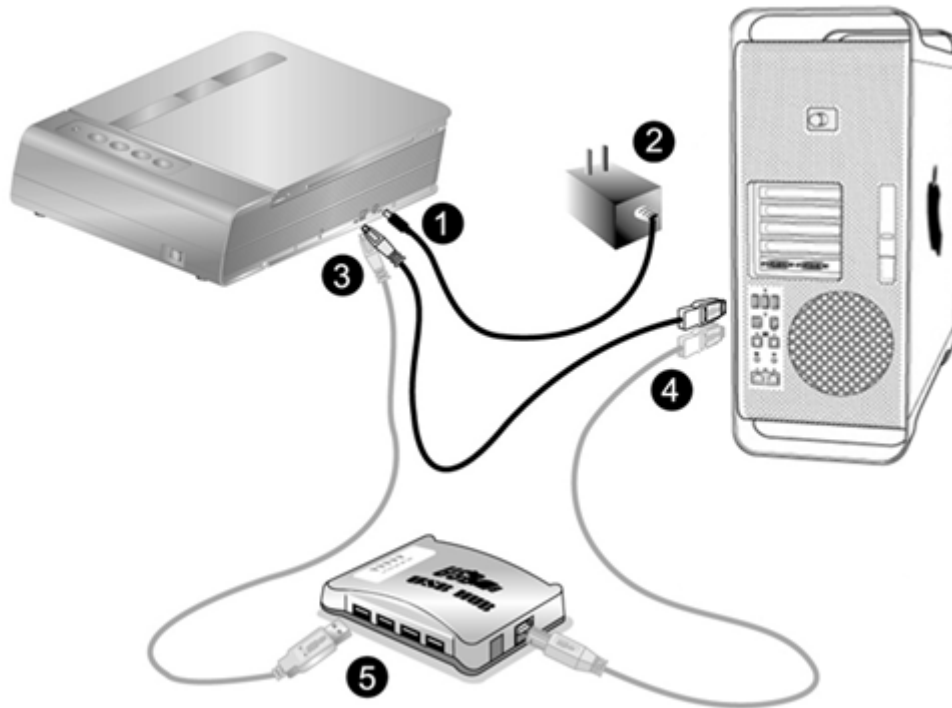


# Installing and Setting up the Scanner

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Please follow the step-by-step procedures described below to install the Plustek scanner.

## Step 1. Connecting the scanner to Your Computer



### Attention

Please make sure the scanner is turned OFF before you plug or unplug the scanner power adapter.

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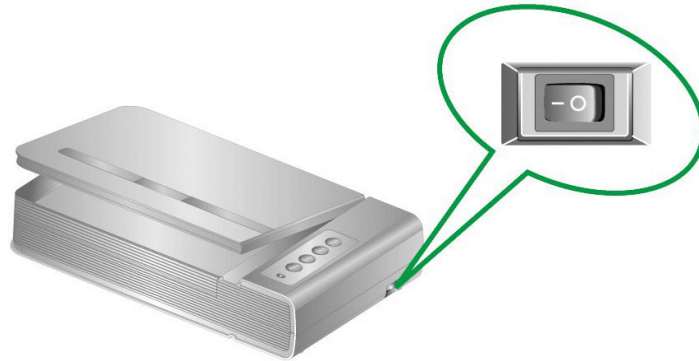
1. Plug the power adapter into the scanner's power receptor.
2. Plug the other end of the power adapter into a standard AC power outlet.
3. Plug the square end of the included USB cable to the USB port at the rear of the scanner.
4. Plug the rectangular end of the USB cable to an available USB port on the back of your computer.
5. If you plan to connect your scanner to a USB hub<sup>3</sup>, make sure that the hub is connected to the USB port in your computer. Next, connect the scanner to the USB hub.


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<sup>3</sup> The USB hub is not included with the scanner. If using a hub, you are recommended to use a hub with its own external power adapter.

## Step 2. Installing the software

1. Switch the scanner power on.



2. Insert the Mac Setup/Application CD-ROM, included with your scanner, into your CD-ROM drive and a [Plustek Scanner] CD icon  will show on the desktop of your macOS.
3. Double-click on the CD icon, and a window will pop up displaying the file folder.
4. Double-click on the setup file [Setup], and the Scanner Installer will start to guide you through the installation. Follow the on-screen guide in the installer window.
5. You will be prompted to enter your Mac administrator password. Enter the password to continue the installation. **Note: Only the Mac administrator can perform the installation. Please make sure that you log in the macOS as an administrator.**
6. When the installation finishes, click the [Close] button to exit the installer.



### Attention

Save the Setup/Application CD in case you need to reinstall the driver and software in the future.

## Step 3. Testing the Scanner


The following describes how you can check if the scanner is properly functioning with your computer and the scanning software. Before testing your scanner, double check to make sure that all connections are securely fastened.

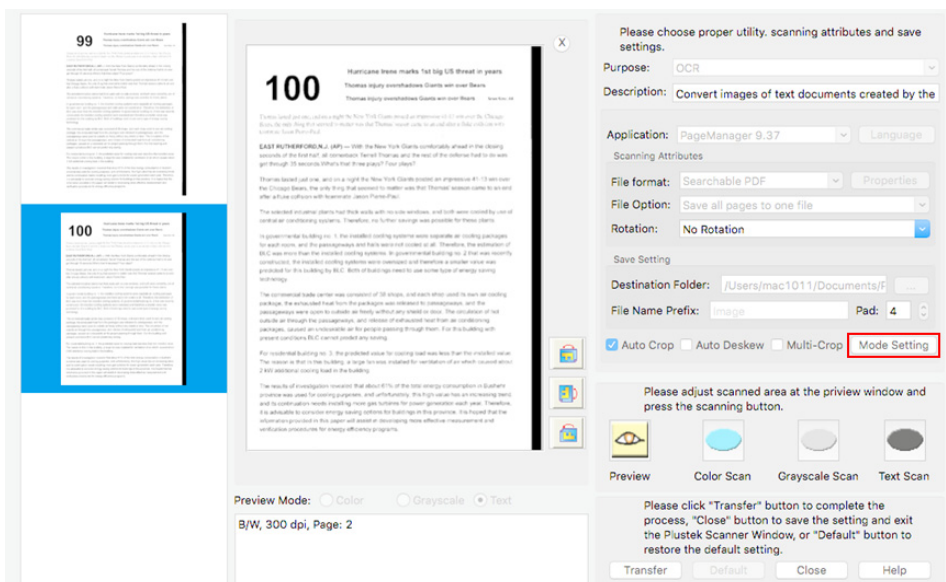
**To properly test your scanner, please perform the following steps:**

1. Open the scanner's document cover and place a book, head toward the scanner button panel, on the scanner glass.



2. Gently close the document cover.

3. Double-click the icon  in [Finder] > [Applications] > [Plustek] > Your scanner model name.
4. Within the [Mac Pavilion] window, you may adjust the scan settings by clicking [Mode Setting]. Also, you can configure the save settings of the scanned images.



5. Press the **Color**, **Gray** or **B/W** button on the scanner panel.



6. The scanner starts to scan immediately and carry out the corresponding action according to the settings you have set up in the Mac Pavilion window.

## **Software Setup Troubleshooting**

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Carefully review the steps outlined in this guide and the Quick Guide that accompanied your scanner.

If you are still having problems, please check that:

- You have 6 GB of free space on your hard disk drive.
- The scanner is plugged in and has power.
- You are using the USB cable supplied with the scanner.
- The square end of the USB cable is plugged into the rear of the scanner.
- The rectangular end of the USB cable is plugged into the back of your computer.

If you deviated from the installation procedures defined in this manual, please unplug the USB cable from the scanner and reinstall the software from the CD-ROM.

# Chapter II. Usage and Maintenance

## Operating the Scanner


Your scanner needs to be driven by some type of software program. Since all documents or images (whether text or pictures) that are acquired from the scanner are treated by your computer as images, most scanning will probably be done from an image-editing program where you can view, edit, save and output the scanned images.

What about scanning text documents and editing them in a word processor? This is the role of Optical Character Recognition (OCR) software. OCR software converts the image files that are created from scanning text documents into text files that can be viewed, edited and saved by word processors.

Mac Pavilion, a carefully designed tool, helps you make the book scanning experience simple and efficient. With prior settings within the Mac Pavilion turning books into electronic files is as easy as making copies on a copy machine. All you need to do is turn the book pages and then press one of the three scan buttons on the scanner panel. Furthermore, you can scan consecutive pages on a book without worrying about the page direction.... And you need to experience more!

Please refer to the online help of each program to guide you through any question you may have while scanning within that program.

## Preparation

1. Open the document cover and place your book on the scanner glass. Align the book with the  mark on the scanner.
2. Gently close the document cover.



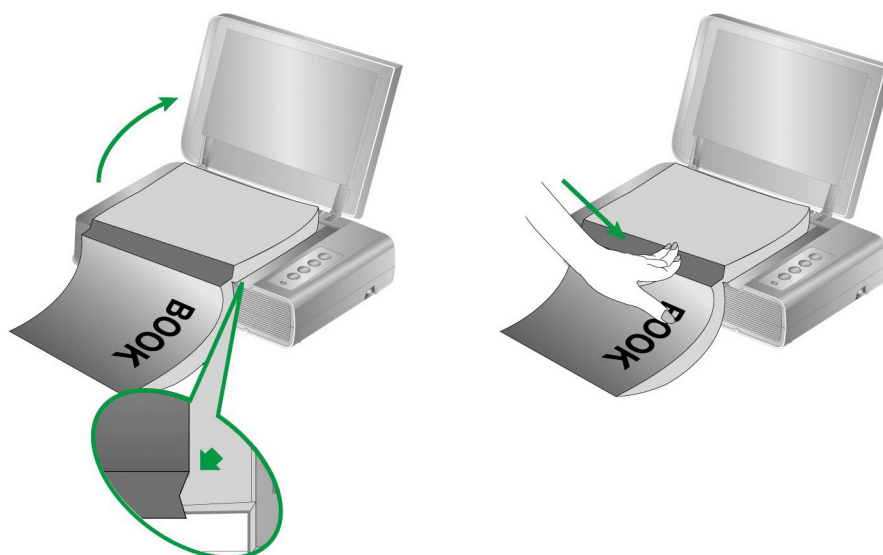
### Information

When you're scanning a thick book, please gently press the book binding to guarantee the minimum space between the to-be-scanned page and the scanner glass.



### Warning

When the document cover is not closed, please don't look directly at the scanner lamp during scanning.



## Scan the Image(s)

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There are 2 different ways to operate the scanner:

1. By scanning from the scan button on the scanner.
2. By scanning images within Mac Pavilion software.

Mac Pavilion software is automatically installed to your system along with the scanner driver.



### Attention

Before you start scanning, check the following:



- Your scanner has been unlocked and the power of both your computer and scanner is turned on.
- The book or paper is appropriately placed on the scanner flatbed glass.

## Scanning from the Scanner's Panel or via Mac Pavilion Interface

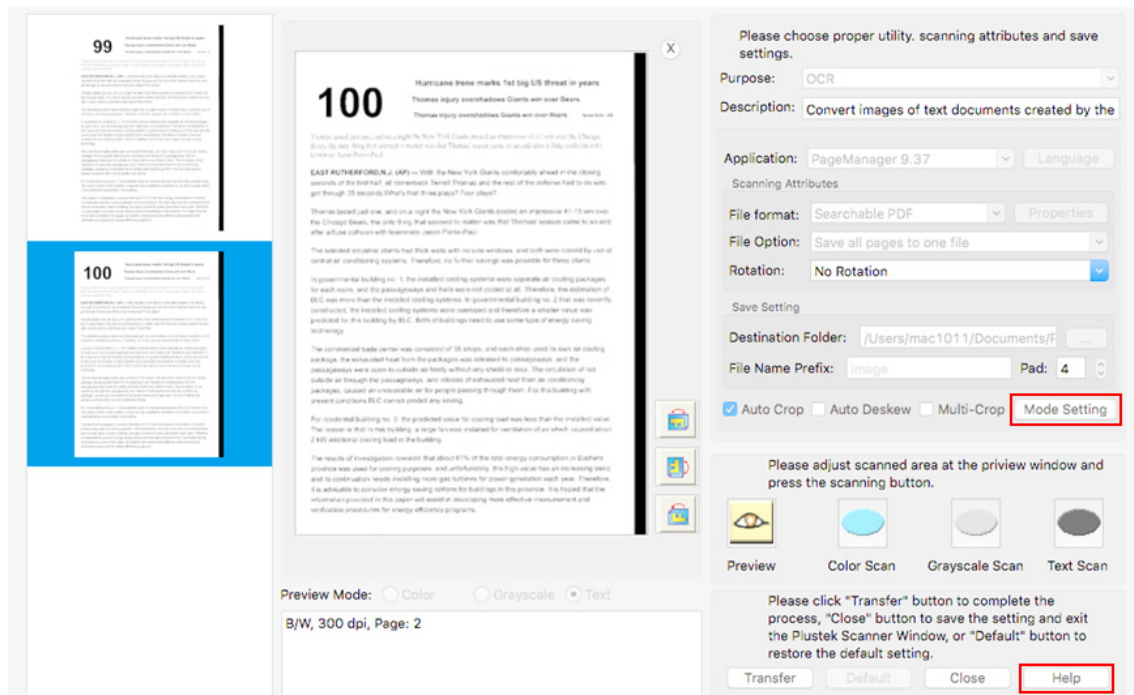
Your scanner is equipped with function buttons designed to make your scanning experience more convenient and efficient. The buttons on scanner's panel perform **Color**, **Gray** and **B/W** scanning functions. The settings for each button on the scanner's panel are configured through Mac Pavilion. Mac Pavilion offers you quick access to the most frequently-used scanning functions. They are especially useful when you need to repeatedly scan with the same settings and send images to the same destination.

## Configure Button Settings

Before performing your first scan via scanner buttons, you are recommended to configure the button settings to your needs and preferences first. There are 2 ways to configure or view the button settings of Mac Pavilion:

- Double-click the icon  in [Finder] > [Applications] > [Plustek] > Your scanner model name.
- Click the icon  in the Dock.

Within the [Mac Pavilion] window, you may adjust the scan settings by clicking [Mode Setting]. Also, you can configure the save settings of the scanned images.




Click the [Help] button within the Mac Pavilion window for more information about the settings.

## Scan from the Buttons

Scanning books or images from this scanner is very easy. Follow the two steps described below:

1. Place the book or document onto the scanner.





2. Double-click the icon  in [Finder] > [Applications] > [Plustek] > Your scanner model name. Press the **Color**, **Gray** or **B/W** button on the scanner panel.



The scanner starts to scan immediately and carry out the corresponding action according to the settings you have set up in the Mac Pavilion window.

## Scanner Connection

The first step to take when troubleshooting connection problems with your scanner is to check all physical connections. The icon , located in the Dock, indicates if the scanner software is properly launched and the scanner and computer are communicating with each other.

Appearance	Status
	The program has been successfully launched and the scanner is connected with the computer, ready to scan images.
No Display	You have chosen to terminate the program, no matter the scanner is connected or disconnected with the computer.

## Power Save

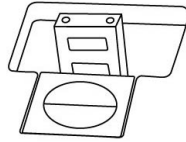
To save power consumption, when the scanning process is finished, the scanner light source will turn itself off and the scanner will enter a lower-power mode without delay time.



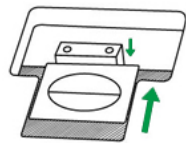
## Scanner Lock

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Your scanner is designed with two different lock statuses to protect the optical parts. To ensure the scanner working properly, you have to choose an appropriate lock status according to the situation.



**Auto Lock** is for scanning on a smooth surface. The scanner will be locked automatically when the lock head is not pushed in. This lock status is recommended for general use.



**Always Unlock** is for scanning on a surface that is not firm, unstable or too soft. Furthermore, if you place your scanner on a long-term position, you can also keep your scanner lock in this status.



**Warning**

If you use this lock status, ensure to relock the scanner before any movement to prevent damage of your scanner.

## Usage & Maintenance Tips

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**Attention**

To keep your scanner working smoothly, take a moment to review the following usage & maintenance tips.

- Avoid using the scanner in a dusty environment. Dust particles and other foreign objects may damage the unit.
- Do not subject the scanner to excessive vibration. It may damage the internal components.
- Clean the scanner glass by lightly spraying a non-abrasive glass cleaner onto a soft lint-free cloth. Then, wipe the glass thoroughly with the cloth. **DO NOT SPRAY CLEANER DIRECTLY ONTO THE SCANNER GLASS.** Excess liquid residue may fog or damage the scanner.

# Appendix A: Specifications<sup>4</sup>

Plustek OpticBook 4800	
Image Sensor	CCD
Light Source	LED
Optical Resolution	1200 dpi
Hardware Resolution	1200 dpi x 2400 dpi
Scan Modes	Color: 48-bit input, 24-bit output Grayscale: 16-bit input, 8-bit output B/W: 1-bit
Book Edge	2mm
Scanning Speed	3.6 sec (Color/ Grayscale/ B&W mode, 300dpi, A4)
Scanning Area (W x L)	216 x 297 mm (8.5" x 11.69", A4/ Letter Size)
Daily Duty Scan ( Sheets )	2,500
Action Button	Delete, B/W, Grayscale, Color
Power Supply	24 Vdc / 0.75 A
Power Consumption	< 18 W (operation), < 4.3 W (idle)
Interface	USB 2.0
Net Weight	3.45 Kgs (7.6 Lbs)
Dimensions (W x D x H)	491 x 291 x 102 mm (19.3" x 11.4" x 4")

<sup>4</sup> Hardware specifications may change at any time without prior notice.

# Appendix B:

## Customer Service and Warranty

Visit our website [www.plustek.com](http://www.plustek.com) for more customer service information. To avoid delays, please have the following information available:

- Scanner name and model number
- Scanner serial number (Located at the bottom of the scanner)
- A detailed description of the problem
- Your computer manufacturer and its model number
- The speed of your CPU
- Your current operating system and BIOS (optional)
- Name of software package(s), version or release number and manufacturer of the software
- Other USB devices installed

## Service & Support Information (For EU country only)

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Where appropriate, the period of availability of spare parts and the possibilities of upgrading products information. Please ask local distributors and suppliers for spare parts information and product upgrade information.

Information requested by relevant Implementing Measure. Please ask local distributors and suppliers for the related information of Implementing Measure test report.

Do not dispose anything of products before you ask local distributors and suppliers to get correct information for decreases of environmental impact with right methods and procedures.

If you want to disposals the product and/or an accessory, please ask local distributors and suppliers to get the contact information of nearest disposal manufactures.

If you have any maintenance inquiry, please ask local distributors and suppliers to get the contact information of nearest maintenance center in order to extend the product usage life time.

If you want to maintain and clearance the product, please ask local distributors and suppliers to get the right information of nearest stores.

## Statement of Limited Warranty

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This Statement of Limited Warranty applies only to the options you originally purchase for your use, and not for resale, from an authorized reseller.

The manufacturer warranty includes all parts and labor, and is not valid without the receipt of original purchase. To obtain warranty service, you may contact the authorized dealer or distributor, or visit our website to check out the available service information, or send a request via E-mail for further help.

If you transfer this product to another user, warranty service is available to that user for the remainder of the warranty period. You should give your proof of purchase and this statement to that user.

We warrant that this machine will be in good working order and will conform to its functional descriptions in the documentation provided. Upon provision of proof of purchase, replacement parts assume the remaining warranty of the parts they replace.

Before presenting this product for warranty service, you must remove all programs, data and removable storage media. Products returned without guides and software will be replaced without guides and software.

This Limited Warranty service does not provide for carry-in exchange when the problem results from accident, disaster, vandalism, misuse, abuse, unsuitable environment, program modification, another machine or non-vendor modification for this product.

If this product is an optional feature, this Limited Warranty applies only when the feature is used in a machine for which it was designed.

If you have any questions about your Limited Warranty, contact the approved retailer from whom you bought the product or the manufacturer.

THIS LIMITED WARRANTY REPLACES ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. HOWEVER, SOME LAWS DO NOT ALLOW THE EXCLUSION OF IMPLIED WARRANTIES. IF THESE LAWS APPLY, THEN ALL EXPRESS AND IMPLIED WARRANTIES ARE LIMITED IN DURATION TO THE WARRANTY PERIOD. NO OTHER WARRANTIES APPLY AFTER THAT PERIOD.

Some jurisdictions do not allow limitations on how long an implied warranty lasts, so the above limitation may not apply.

Under no circumstances are we liable for any of the following:

1. Third party claims against you for losses or damages.
2. Loss of, or damage to, your records or data; or
3. Economic consequential damages (including lost profits or savings) or incidental damages, even if we are informed of their possibility.

Some jurisdictions do not allow the exclusion or limitations of incidental or consequential damages, so the above limitation or exclusion may not apply to you.

This Limited Warranty gives you specific legal rights, and you may also have other rights that vary from jurisdiction to jurisdiction.

## **FCC Radio Frequency Statement**

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This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation.

This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular television reception (which can be determined by turning the equipment off and on), the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment to an outlet on a circuit different from that which the receiver is connected.
- Shielded interconnect cables and shielded power cord which are supplied with this equipment must be employed with this equipment to ensure compliance with the pertinent RF emission limits governing this device.
- Consult the dealer or an experienced radio/TV technician for help if the conditions persist.
- Changes or modifications not expressly approved by the manufacturer or authorized service center could void the user's authority to operate this equipment.

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.